

# **POMONA COLLEGE**

## **Annual Campus Safety Report**

**2004**

**(Jan. 1 – Dec. 31, 2004)**

**Prepared by the  
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## SUMMARY OF THE JEANNE CLERY DISCLOSURE OF CAMPUS SECURITY POLICY AND CAMPUS CRIME STATISTICS ACT

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act is a federal law that requires all public and private institutions of postsecondary education participating in federal student aid programs, to disclose certain timely and annual information about campus crime and security policies.

Schools must annually publish a report by October 1<sup>st</sup> that contains three years of on/off campus crime statistics. These statistics must be gathered from campus police or security, local law enforcement, and other school officials who have significant responsibility for campus activities. Professional mental health and religious counselors are exempt from reporting requirements. The report must also contain certain policy statements, including Sexual Assault policies - which assure basic victims' rights and outline procedures to be followed in sex offenses; Weapon, Alcohol and Drug Policies.

Crimes are reported in the following seven major categories:

1. Murder; Negligent and Non-negligent Manslaughter
2. Sex Offenses, including Rapes, Forcible and Non-forcible Sex Offenses
3. Robbery
4. Aggravated Assault
5. Burglary
6. Motor Vehicle Theft
7. Arson

Schools are also required to report the following three types of incidents if they result in either an arrest or disciplinary referral:

1. Liquor Law Violations
2. Drug Law Violations
3. Illegal Weapons Possession

Campus crime statistics must be reported by location: **On campus** (owned, contiguous, educational or student-used); **In Dormitories or other student residences** (within the on-campus area); **Non-campus buildings or property** (frats, non-contiguous owned and student-used); and **Public Property** (streets, sidewalks, lots adjacent to campus).

Schools are also required to provide timely warnings/notices of crimes that pose an on-going threat to students and employees. In addition, a daily log, which records all crimes reported to the campus police or security department must be maintained and open to public inspection during normal business hours. Limited information maybe withheld to protect victim confidentiality.

The annual report is to be made available to all current students and employees while prospective students and employees are to be notified of its existence and afforded an opportunity to request a copy. Schools can comply using the Internet so long as the required recipients are notified and provided the exact Internet address where the report can be found and paper copies are available upon request.

## **THE CAMPUS SEX CRIMES PREVENTION ACT (SECTION 1061 OF PUBLIC LAW 106-386)**

This federal law enacted on October 28, 2002 amends the Jeanne Clery Disclosure Campus Security Policy and Campus Crime Statistics Act to require institutions of higher education to issue a statement, in addition to other disclosures required under that Act, advising the campus community where law enforcement agency information provided by the State concerning registered sex offenders may be obtained. These changes take effect October 28, 2002 and this notice will be a requirement beginning with the annual security report due October 1, 2003.

### **How to obtain Sex Offender Information**

The Claremont Colleges campus community may obtain sex offender information in one of several ways:

**1) Calling the Sex Offender Identification Line** – this telephone service is for use by the public and organizations to identify serious sex offenders. The cost of calling the **1-900-463-0400 line** is a flat fee of \$10 for information on up to two individuals.

To use the 900 line, you must be at least 18 years of age, and you must know the following about the person you are checking:

- Name of person, AND one of the following:
- An exact address; or
- Exact date of birth; or
- California driver's license, identification or social security number

\*Note: if you only know the person's name, you will need to provide a complete description of the person.

**2) The Claremont Police Department provides another means to obtain information on California's registered sex offenders via Megan's Law CD-ROM.** A CD-ROM, available for public viewing, provides the following information about serious sex offenders: registrants' name; aliases; photograph (if available); sex; physical description, including scars, marks, and tattoos; registered sex offenses; county of residence, and ZIP code (based on last registration).

To view the CD\_ROM, you must:

- Be 18 years of age or older;
- Provide a California driver's license or Identification card;
- Sign a statement that you are not a registered sex offender, that you understand the purpose of the release of information is for the public to protect themselves and their children from sex offenders; and that it is illegal to use the information to harass, discriminate or commit a crime against any registrant;
- State a distinct purpose for viewing the CD-ROM, if required by local law enforcement.

For Megan's Law CD-ROM viewing information, please call Claremont Police at (909) 399-5411. Claremont Police Department is located at 570 W. Bonita Ave, in the city of Claremont.

**3) A new California Law, Assembly Bill 488, signed by the Governor on September 24, 2004, now provides the public with internet access to detailed information on registered sex offenders. This expanded access allows the public for the first time to use their personal computers to view information on sex offenders required to register with local law enforcement under California's Megan's Law. For internet access to registered sex offender information, go to: [www.meganslaw.ca.gov](http://www.meganslaw.ca.gov)**

The complete text of the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act is available at: <http://campussafety.org/publicpolicy/cleryact/text.html>.

The Claremont Colleges are a unique consortium of seven independent institutions including: Pomona College, Claremont McKenna College, Pitzer College, Harvey Mudd College, Scripps College, Keck Graduate Institute and the Claremont Graduate University. Each has its own campus, administration, student body, faculty, trustees, curricular emphasis, and distinctive style and mission. They all, however, share the resources and services of a central coordinating body known as the Claremont University Consortium (CUC). Under the auspices of CUC, Campus Safety and 17 other organizations provide support and services to The Claremont Colleges.

## **THE DEPARTMENT OF CAMPUS SAFETY**

Campus Safety provides a full range of services to The Claremont Colleges community 24 hours a day, year `round. The department is located at 251 E. Eleventh and can be reached on campus by dialing extension 72000 from any campus phone, or by calling (909) 621-8170 from any phone not on the campus telephone system.

### **WHO WE ARE / WHAT WE DO**

- First responders to emergencies of any kind
- Protect the persons and property of students, faculty, staff and visitors to The Claremont Colleges consortium
- Patrol on bicycles, electric cart and on foot on all campus streets, byways and interior areas
- Apprehend criminals
- Provide first aid until the arrival of paramedics
- Provide security and traffic control at parties, special events and performances
- Monitor fire alarms, theft alarms and closed circuit TV surveillance systems
- Enforce traffic and parking regulations
- Take reports of crimes and incidents and forward them to the Claremont Police Dept. for investigation
- Provide incident reports to student deans and maintain records of crimes, incidents and reported activities for analysis purposes
- Assist law enforcement and other emergency service providers as needed
- Offer security survey/audit services to campus administrators
- Refer citizens to appropriate outside or on-campus sources for required services (Campus Safety is the after-hours referral source)
- Administer a "lost and found" property service
- Provide security/crime prevention seminars and presentations to groups of students, staff/faculty
- Work with student escort services and student security organizations regarding training and dispatch requirements
- Provide around-the-clock escort service on campus to anyone, as needed

The Campus Safety Department is staffed by 14 full-time uniformed Campus Safety officers, six dispatchers, a director and an Administrative Assistant. The regular staff is supplemented by 25 to 40 reserve Campus Safety officers and part time employees who work special assignments, perform crime prevention duties, and carry out a host of support functions for the department.

Campus Safety officers are unarmed and have no special or police powers. Their arrest powers are identical to those of a private person, as provided in the California Penal Code section 837. All full-time officers undergo an intensive eight to twelve- week field training program and successfully complete and receive certification for the following: guard registration, PR-24 baton, chemical mace, bicycle patrol training, first aid and CPR. Employees undergo continuous education and training to upgrade their skills. Campus Safety is not a police department but is responsible for law enforcement, security, and emergency response at the Colleges. The department also provides support services tailored to meet the needs of the Colleges including, high visibility patrols to prevent and detect crime, investigation of suspicious activity and crime reports, as well as response to: medical emergencies, fire and intrusion alarms, traffic accidents, parking enforcement, and enforcement of college rules and regulations.

Campus Safety works closely and cooperatively with the City of Claremont Police Department. The police are notified immediately and respond to: crimes against persons, violent crimes, major felonies, crimes involving a known or identified suspect, all private persons arrests on campus, and are called when police presence and/or assistance is deemed appropriate. All crime reports initiated by Campus Safety are forwarded to the police for investigation and mandated reporting as required by Uniform Crime Reporting Standards.

## **CRIME PREVENTION AND SECURITY RECOMMENDATIONS**

Our crime prevention strategies are based upon the dual concepts of eliminating or minimizing criminal activities whenever possible, and encouraging students and employees to be responsible for their own security and the security of others. The following is a list of ongoing crime prevention programs and projects:

- Security Alerts: prepared and distributed either selectively or throughout the campuses if circumstances are warranted.
- Campus Watch: a community program designed to increase awareness and encourage immediate reporting of criminal and suspicious activity to Campus Safety.
- Operation Identification: the engraving of serial numbers on personal property and/or recording of items of value, is promoted and available free of charge.
- Crime Prevention Presentations: crime specific workshops presented to students and employees throughout the year.
- Escort Services: available through student-run escort programs and Campus Safety.
- Exterior and Interior Emergency Telephones: linked directly to Campus Safety located throughout the campuses.
- Immediate Emergency Repairs: done on inoperative or malfunctioning exterior doors, as well as individual dorm doors, windows and locks.
- Electronic Alarm Systems: a computerized alarm monitoring system connected directly to Campus Safety monitors a comprehensive network of intrusion and fire alarms campuswide.
- Facility Surveys: checks of exterior lighting, doors, windows, hardware, and grounds are conducted by Campus Safety and campus maintenance and facilities staff.

No crime prevention program can be effective without the cooperation, involvement, and personal support of students and employees. Awareness of one's environment and implementation of strategies to reduce or eliminate the opportunity for crime to occur is the best place to start. Within this framework, please use the following suggestions to help safeguard yourself and others:

- Exterior doors should never be propped open. A propped door puts everyone at risk.
- Dorm doors should be locked at all times even when leaving for a short time.
- Keys should be carried at all times and never loaned to others.
- Exercise good judgment when walking, jogging, or engaged in solitary activity, especially at night.
- Request escort service anytime by calling Campus Safety at extension 72000 or 621-8170; or, at night, use the student escort service.
- Engrave, mark, and/or photograph your property and record serial numbers and property description.
- Consider not bringing expensive jewelry, valuable property, and important keepsakes to campus.
- Purses, backpacks, and other personal property should not be left unattended or unsecured in office buildings, libraries, and other common use areas.
- Parked cars should be locked at all times and valuables should be concealed.
- Become familiar with the location of emergency phones throughout the campuses and use them if you have an emergency or observe criminal or suspicious activity.
- All crimes and suspicious persons should be reported to Campus Safety immediately. If you are a victim of - or a witness to - a crime, we urge you to call the Campus Safety dispatcher at once, DIAL EXTENSION 72000 OR 621-8170, OR ACTIVATE AN EMERGENCY PHONE.

It is most helpful to Campus Safety if you can provide your name, telephone number and location as well as the following information on any crime suspect: physical appearance, clothing, height, weight, coloring, approximate age, sex, scars, or other noticeable features (glasses, facial hair, etc.), and whether or not he or she displayed or threatened a weapon. If a vehicle is involved, please note: last direction of travel, license plate number and state, make and model of the vehicle, color and body type, and other identifying marks (rust, dents, etc.).

**POMONA COLLEGE** is very concerned about the safety and welfare of all students, employees, and guests, and is committed to providing a safe and secure environment. In addition to the services provided by Campus Safety, Pomona College has precautionary measures in place that are intended to enhance the quality of life and to assure the safety and security of the students, staff and faculty.

Pomona College is a residential college, nearly all students live on campus. The Dean of Students is the college officer responsible for residential and campus life issues.

The following are precautionary measures in place for the safety of students, staff and faculty:

- The Dean or professional staff member is on-call at all times, 24 a day, seven days a week, throughout the academic year. All residence halls are served by live-in Resident Advisers (RAs) who are available and on-call throughout the school year to supervise and help govern residential life.
- All entrances are locked 24 hours. Main entrances are maintained by card key systems. Resident Advisers check residence hall doors to be sure they are locked each night.
- Two residence halls have reception desks that are staffed during the day by paid employees and by Resident Advisers in the evenings. Students' guest(s) must register with the Office of Campus Life. Students are expected to be responsible for their guests at all times.
- Security alerts are distributed campuswide in a timely manner to inform the campus community of crimes or suspected crimes that may threaten the safety of Pomona students and employees.
- Escort services are available through the radio equipped Student Escort Service during the school year and through Campus Safety year round. (Student escort hours are 7:00 p.m. to 1:00 a.m. daily. Campus Safety provides escorts 24 hours daily).
- All non-residential campus buildings are locked nightly by a lock-up person.
- Safety and self-protection classes are offered through the Physical Education Program for academic credit.
- The Whistle Alert Program, designed to encourage students to carry and use whistles if there is danger or an emergency, is ongoing. All new students are issued whistles and returning students are provided them upon request.
- Large parties and dances are staffed by added security officers.
- Student Escort service provided via electric cart.

#### **SECURITY CONSIDERATIONS USED IN MAINTENANCE OF CAMPUS FACILITIES**

- The Campus Watch program including the posting of signs campuswide, and on maintenance vehicles, is in place.
- Office computer equipment is required to have lock downs.
- New/enhanced emergency phone systems are installed.
- MDI card key units are installed on the entrances of nine residence halls.
- MDI care keys units are installed on the entrances of six of academic buildings.
- Card keys are collected annually and the system is re-programmed. The access code is changed to eliminate lost cards.

- High security screens are installed on all first floor windows with six exceptions due to fire escape regulations at Mudd-Blaisdell.
- Emergency telephones connected directly to Campus Safety are installed across the campus and in remote areas such as, several laundry rooms, the track and tennis courts and a basement in one of the dorms.
- Eighty-two intrusion alarm systems are installed in various buildings across the campus.
- A tight key control policy is in place. Locks are changed immediately when a key is reported lost and new keys are issued.
- Security screens with alarm capability connected to Campus Safety are installed on the Harwood Hall roof to prevent and deter access to the roof and upper floor rooms.
- High security locks are installed on all new construction.
- In most areas, campus exterior lighting is inspected nightly by electricians.
- Knox boxes have been installed throughout the campus to enhance Campus Safety's response time to incidents involving facilities and to reduce the likelihood of lost keys.
- Campus Planning and Maintenance staff meetings include the presentation and dissemination of Campus Watch/Crime Prevention information.
- Three parking lots and two computer centers are under video camera surveillance.
- Two computing center entrances have card access units installed.
- Anti-door propping signs are installed on all entrances to dorms.

## **ALCOHOL POLICY**

The health and well-being of every Pomona student is the responsibility of each community member and of the entire community and is the primary focus of the following policy. The College recognizes that responsible alcohol use can be compatible with healthy adult behavior and successful social events. However, Pomona College complies with and enforces all federal, state, and local laws governing alcohol consumption and distribution. Our intent is to ensure the safety of our students and to ensure that the College's environment remains conducive to the intellectual, cultural, and social learning and growth that is the College's mission. The alcohol policy was written by the Student Affairs Committee on which students, faculty and administrators serve together; the Student Affairs Committee has final authority over the regulations that govern student life at Pomona College.

### **I. Regulations**

1. Students 21 years of age and older are permitted to possess and drink alcoholic beverages at Pomona but may not distribute, furnish, or serve alcohol to people under 21 years of age or to obviously intoxicated persons of any age.
2. Students under 21 years of age may not consume, possess, distribute, or sell any alcoholic beverage.
3. Pomona students who live off campus are bound by this policy.
4. Because of the dangers it poses, possession or consumption of hard alcohol is viewed with special disfavor by the College. Students of any age who violate college policies while using or distributing hard alcohol will face enhanced sanctions. Virtually all of the alcohol poisoning cases on the Pomona College campus involve hard alcohol consumption

5. Operating a motorized vehicle, a bicycle or a skateboard on Claremont Colleges' property while under the influence of alcohol is prohibited. Motorized vehicles include cars, golf carts and motorcycles, among other vehicles.
6. Excessive consumption of alcohol is often a contributing factor in violations of other important college policies. These policies include those addressing vandalism, noise, and misuse of fire safety equipment. The involvement of alcohol in such violations may be considered a compounding factor by Deans and Judicial Boards in assigning sanctions.
7. Unsafe drinking behavior, especially drinking contests, will be subject to sanctions. The College strongly discourages "frontloading" and "doing shots" of hard alcohol because these behaviors maximize the dangers associated with intoxication and the risk of alcohol poisoning.  
*"Front-loading" is the consumption of large amounts of alcohol in a short period of time prior to attending a social event.*
8. Public drunkenness is not permitted and may result in sanctions.
9. Students may not drink alcoholic beverages in public areas on campus, except at officially registered parties and social events at which those over 21 years of age may be served. Campus social events are officially registered with the Office of the Campus Center and are subject to the conditions outlined in the Party and Social Event Regulations.
10. Open containers of alcohol or cups containing alcoholic drinks may not be carried around campus or in public spaces in the residence halls.
11. Private gatherings in residence hall rooms that infringe on public space or become a public nuisance will be dispersed and sanctioned. Students who host such parties are responsible for the behavior of those who attend.
12. Kegs and other common containers of alcohol, with the exception of bottles of wine, are prohibited in residence halls and in all other areas of the campus, except when officially registered. Kegs may not be registered in residential spaces from Sunday through Thursday.  
*Common containers of alcohol include kegs, kegorators, pony kegs, punch bowls, water coolers, and other such containers obviously meant to serve a large number of individuals.*
13. Pomona College operates under a "Good Samaritan" policy. Each Pomona student shares responsibility for the safety and welfare of their fellow students. Failing to seek assistance for a fellow student who appears to be dangerously drunk will result in sanctions. In medical emergencies, students should always seek help from College officials (Resident Advisors, Deans or Campus Safety). Sanctions will not be imposed on students who seek or receive medical attention.
14. The entire Pomona College community is responsible for the well-being of prospective students visiting the campus. Giving alcohol to a prospective student will result in sanctions.
15. From the time that students arrive on campus in August until the beginning of the second week of classes, the College does not permit alcoholic beverages to be served or consumed on campus. This period is known as "Substance- Free Opening." All students, regardless of age or class standing, are required to observe Substance Free Opening.
16. Brewing beer, distilling alcohol, or fermenting wine is not permitted on campus.

## **SEXUAL MISCONDUCT POLICY**

Pomona College expects that every member of the community will adhere to the highest standards of behavior in sexual conduct. Sexual interaction accomplished by force, duress, threat of force, coercion or intimidation or during incapacitation created by drugs or alcohol use will not be tolerated by Pomona College. This policy on sexual misconduct is intended to set minimum standards of conduct and to outline behavior that is not acceptable.

### **Definition of Consent**

Consent requires a verbal or non-verbal agreement to engage in or continue to engage in sexual activity. A subjective belief that consent exists shall not be sufficient; the belief must be reasonable under the circumstances.

Consent cannot be obtained by means of duress, force, violence, or fear of bodily injury on the person of another. This includes a person using his or her authority over another person to coerce that person to participate in a sexual act, or using a threat, direct or implied, to coerce another person to participate in a sexual act.

Consent cannot be obtained from a person who is unconscious.

Consent cannot be obtained from a person who is incapacitated by any intoxicating or anesthetic substance or any controlled substance.

Consent can be withdrawn. Thus, even if a person agreed to sexual interaction or continued sexual interaction, that person has the right to change her, or his mind, irrespective of how much sexual interaction may have already taken place.

### **Definition of the Offenses**

#### **Sexual Offense, Degree One: Penetration by use of force or an unconscious victim.**

An act of sexual intercourse, oral copulation, or penetration by a foreign object (including digital penetration) accomplished with a person under the following circumstances:

1. Where it is accomplished against the person's will by means of duress, force, violence, or fear of bodily injury on the person of another.
2. When the person at the time is unconscious.

#### **Sexual Offense, Degree Two: Penetration without consent.**

An act of sexual intercourse, oral copulation or penetration by a foreign object (including digital penetration) accomplished without consent.

#### **Sexual Offense, Degree Three: Penetration of an incapacitated subject; the respondent played a role in the victim's intoxication.**

An act of sexual intercourse, oral copulation, or penetration by a foreign object (including digital penetration) accomplished with a person who is incapacitated by any intoxicating or anesthetic substance, or any controlled substances, and the student's prior consumption of drugs or alcohol was known to the respondent because the respondent played a role in getting the victim to an intoxicated state.

#### **Sexual Offense, Degree Four: Penetration of an incapacitated subject; the respondent did not play a role in the victim's intoxication.**

An act of sexual intercourse, oral copulation, or penetration by a foreign object (including digital penetration) accomplished with a person who is incapacitated by any intoxicating or anesthetic substance, or any controlled substance when the victim's prior consumption of drugs or alcohol was known by the respondent but the respondent did not play a role in getting the person to an incapacitated state.

#### **Sexual Offense, Degree Five: Touching or cornering a person by force when unconscious.**

An act of touching or cornering another person in a sexual manner under the following circumstances:

1. Where it is accomplished against the person's will by means of duress, force, violence, or fear of bodily injury on the person of another.
2. When the person at the time is unconscious.

**Sexual Offense, Degree Six: Touching or cornering a person.**

An act of touching or cornering another person in a sexual manner without consent.

**Policy on Evidence**

The College considers the primary evidence to be the testimonies of the alleged victim and the accused or anyone who witnessed the degrees of intoxication of the involved persons near the time of the alleged incident. In addition, the testimony of anyone who saw or talked to the student or the accused immediately after the incident would be considered relevant. (For example, a person who was a victim of sexual misconduct might tell a friend immediately after the incident, and this friend would then be qualified to testify to the student's emotional or physical state of the victim). Any physical evidence or testimony of anyone who witnessed the incident would also be considered relevant.

Some areas of inquiry are not appropriate in determining whether or not the code has been violated. Whether or now the student has had sexual relations with anyone else other than the accused is not relevant in reaching a finding. How the student dresses or whether the student is or has been flirtatious is not determinative of consent. Whether or not the student and the accused have previously had sexual relations with each other may in some cases be a relevant factor but in no case is it a determining one.

**Sanctions**

Sanctions for violation of the sexual misconduct policy may range from expulsion or suspension from the College through restrictions on campus privileges, required alcohol or drug counseling, conduct probation, community service or other penalties as outlined in the Student Code. The severity of the sanctions will depend upon the extent to which the student is coerced or manipulated or denied the opportunity to express her or his wishes in a sexual situation, on the degree of obvious intoxication of the student and on any prior disciplinary history of the respondent. Violations involving the use of force will generally incur the most severe sanctions. Less serious acts of sexual misconduct may, with the victim's consent, be resolved through mediation rather than by the Judiciary Council.

**REPORTING SEXUAL MISCONDUCT TO COLLEGE OFFICIALS**

Survivors of any act of sexual misconduct are encouraged to seek assistance immediately and to report the incident to a dean in the Office of Student Affairs as soon as possible. Deans will provide assistance in arranging transportation to the hospital, if desired; in examining all of the options available; and in contacting appropriate community agencies. The following steps should be reviewed and considered by students in the event of sexual assault:

**Step 1: Treatment**

First priority is given to arranging any necessary treatment for a victim of sexual assault or misconduct. Sexual misconduct that involves violence and/or penetration may produce physical trauma and is a crime. The College Officer or Dean first notified of the sexual assault may encourage the victim to seek treatment for trauma and to guard against the possibility of sexually transmitted diseases and pregnancy. There are several options for treatment.

Treatment Option 1: Go to the Pomona Valley Hospital Medical Center Emergency Room.

Pomona Valley Hospital Medical Center  
1789 North Garey Avenue  
Pomona, California  
909-865-9500

At the emergency room, the survivor will be examined and treated for physical injuries or sexually transmitted diseases. Because the assault on him/her is a crime, the hospital has an obligation to inform the police. The police will interview him/her at the hospital regarding the assault. The victim will have a choice as to whether to allow collection of evidence and whether to go forward with prosecution.

If the student decides that the hospital is the appropriate treatment option, the Dean will assist with arrangements for transportation and will contact or assist the victim in contacting the Rape Crisis Hotline of Project Sister (909-626-4357) to ask that a counselor meet the student at the hospital.

If criminal or civil prosecution is being considered, a hospital visit is important. She/he should not shower or change clothes. Additionally, a female student should not douche. She or he should bring a fresh change of clothes to the hospital. If the student has already changed clothes, he/she should put the clothes worn at the time of the assault into a bag and bring them to the hospital.

The emergency room at Pomona Valley Hospital Medical Center is equipped with rape kits for collecting and preserving evidence. A student who goes to the hospital may have a friend accompany him/her. In addition, Deans, RAs, same sex officers from Campus Safety, the Claremont Police Department (maybe), and Project Sister are available to accompany and remain with a student at the hospital while an examination is being conducted and/or a report is filed.

**Treatment Option 2:**

Use other Community Resources

A student who does not wish to go to the hospital or for whom the instance of sexual misconduct does not make a hospital visit necessary should receive treatment/assistance from some other resource such as his/her personal physician, Planned Parenthood, or Monsour Counseling Center.

Planned Parenthood  
2900 Royalty Drive  
Pomona, California  
909-620-4290

Monsour Counseling Center  
757 College Way  
Claremont, California  
909-621-8202

An on-call psychologist from Monsour can be paged after the regular hours for the center by calling Campus Safety at 909-607-2000 and asking that the on-call psychologist be paged to call the student.

**Step 2: Contact the College Representative**

A Pomona student who becomes the victim of any form of sexual misconduct should contact a dean in the Office of Student Affairs even if she or he does not intend to prosecute or bring an action to the Judiciary Council. Outside of normal business hours, one can always reach a dean by calling Campus Safety and having the on-call dean paged, or one may contact an R/A.

Dean of Students office	909-621-8017
Campus Safety	909-607-2000

If the student wishes to remain anonymous, he or she may have a representative (a fellow student, faculty, or staff member) who interacts with the Dean and provides on-going support as needed. The Dean will provide ongoing support, either directly or as a consultant to the victim's representative, depending on the wishes of the survivor.

Generally, the Dean will not initiate action of legal or college judicial nature without the consent of the affected student. All instances of sexual assault (but not all cases of sexual misconduct) must be reported to Campus Safety, although the student's name or identity need not be reported.

**Step 3: Notification of Others That an Assault Has Occurred.**

The Dean will notify the President and the Director of Campus Safety that a sexual assault has occurred, maintaining confidentiality if confidentiality is requested.

**Step 4: Referral for Support.**

The dean will provide information about sources of support at or near Pomona, either directly or through the individual representing the survivor. Of particular value will be:

Rape Crisis Hotline Project Sister 909-626-4337  
 Monsour Counseling Center 909-621-8202

The dean will assist the student in changing academic and living arrangements if these changes are requested and are reasonably available.

**Step 5: Referral for Mediation or Prosecution.**

The dean will explain to the affected student options for pursuing action, should the student wish to take that course. The College's Sexual Misconduct policy is not intended to replace the criminal and civil justice systems. Students can file crime reports and/or civil suits while, at the same time, going through Pomona's student judicial system. Informal discussion and mediation are also options. Generally, the dean will not initiate action of a judicial or legal nature without the consent of the affected student. The dean's role is to explain all of the options available for pursuing action, should the student wish to take that course. The dean will also help the student receive counseling and other supportive resources.

Options that the student may wish to consider (listed from most serious to least serious in nature):

1. Report the incident to the police for prosecution. If the assault is of a sexual nature, an obligatory report must be filed with Campus Safety. However, the student's name may be omitted from the report if he/she prefers.
2. File a Pomona College Judicial Complaint. This process is initiated by making a complaint to a dean in the Office of Student Affairs.
3. Request a Dean's Sanction. The student may request that the dean interview all parties and when appropriate, impose a sanction commensurate with the severity of the offense.
4. Request Mediation. At the request of the survivor (and when the respondent agrees), the dean may mediate or seek outside mediation to facilitate resolution of the incident.
5. No action. The complainant may report an incident but ask that no further action be taken. Should the dean determine that the welfare of others on campus is at risk because of the respondent's conduct or the nature of the report, the dean may encourage the complainant to pursue one of the options discussed above.

In all cases of sexual assault, the college encourages survivors to take advantage of counseling and support systems on and off-campus.

**Reporting Results of Disciplinary Hearings to the Victim**

The survivor of any sexual assault or physical abuse which is the basis of any disciplinary action taken by the College shall be given notice of the results of the disciplinary action.

**Telephone Numbers for Assistance****On Campus**

Office of Student Affairs 1-8017  
 Campus Safety 7-2000  
 Monsour Counseling Center 1-8202  
 Baxter Medical Center 1-8222

**Off Campus**

Claremont Police Department 399-5411  
 Project Sister – Rape Crisis Hot Line 626-4357  
 Planned Parenthood 620-4268

## **EXPLOSIVES, FIREARMS, and OTHER WEAPONS POLICY**

Some items are absolutely prohibited in the residence halls. These items include guns, (including BB guns, pellet rifles and other weapons which propel projectiles), ammunition, knives, switchblades, swords, or other bladed weapons and fireworks. These items are prohibited even if they are intended for decoration, recreation, or ceremonial use. In addition, combustibles in containers, such as gasoline cans, are never allowed in the residence halls. Gasoline powered scooters and motorcycles cannot be stored in individual rooms or elsewhere in the residence halls at any time.

Students should not bring firearms or other weapons to campus for target practice, recreational, decorative, or ceremonial use. Any student who possesses such an item must store it with Campus Safety until it can safely be removed from campus. Serious sanctions, including suspension and expulsion, may result from violation.

Gasoline powered scooters and motorcycles cannot be stored in individual rooms or elsewhere in the residence halls at any time.

# **SAFETY TIPS**

## **GENERAL SAFETY**

- Be aware of your surroundings and any sign that something appears to be wrong or out of place.
- Stay in well-lighted areas and walk mid-point between curbs and buildings and away from alleys and bushes when possible.
- At night, work or study only in occupied buildings. Call Campus Safety at Extension 7-2000 for an escort if you are alone.
- Don't carry extra credit cards or large sums of money.
- Lock your valuables securely, even in your room.
- Walk with someone whenever possible. Request an escort when traveling alone at night.
- Do not risk personal injury if someone forcibly attempts to take your wallet, purse or property.
- Do carry a whistle or personal alarm and use it when you feel threatened. The sound won't hurt anybody.
- Keep an inventory of personal property and mark items with your driver's license number and the state. (Borrow an engraver from Campus Safety or through your R.A.)
- Acquaintance Rape happens here. Learn the danger signs. Victims suffer significant life disruption.
- Distance yourself from the misuse of alcohol / drugs, it can be far worse than a bad headache the next morning.
- Do not attach your ID to your key chain or mark your keys with your name and address.
- Get to know your neighbors and share information about suspicious activities.
- Call Campus Safety at extension 72000 in an emergency or to report any crime or suspicious activity.

## **OFFICE SAFETY**

- When working late, make sure doors are locked. Let someone know of your location and expected departure time.
- NEVER prop doors open, even for a short time. Your action could contribute to incredible harm to yourself or someone else.
- Do not loan your office keys or allow them to be copied.
- Do not hold a door open for a stranger.
- Keep your purse, wallet, or other valuables in a locked cabinet or drawer. Office thieves know where to look.

## **CAR SAFETY**

- Auto theft is a problem nationally as well as on these campuses. Take action to safeguard your vehicle.
- Lock all doors after parking.
- Help secure your car against grand theft / burglary - with an electronic alarm and/or kill switch.
- Keep a copy of your registration, title, and vehicle I.D. number in a safe place separate from your vehicle.
- Store your valuables out of sight.
- If you park your car but don't use it regularly, check on it daily.
- Immediately report thefts, as well as suspicious activity in parking lots or near parked cars, to Campus Safety.

## **BIKE SAFETY**

- State law, as well as county and city ordinances and codes mandate adherence to bicycle "Rules of the road" as well as specific equipment guidelines. Learn the laws for your own safety.
- Ride defensively, with the traffic, and use hand signals.
- Please be considerate of pedestrians and drivers in vehicles.
- You can be given a "ticket" for sidewalk driving, speeding, etc. in Claremont.
- Keep your bike maintained - especially the brakes.

- Register your bike and get a California license at Campus Safety. (City Code requirement)
- Use a U-LOCK to secure your bicycle frame and wheels to a rack. Bikes locked with cables and small chains are frequently stolen.
- Report suspicious activity or loitering around bike racks. Thieves usually carry a hidden bolt cutter or other cutting tool.
- Do not impede free use of the handicapped ramps or other access points with bikes locked to handrails, etc.
- NEVER leave your bike unsecured – even for a “moment.”

**Crimes Reported By Claremont Colleges Officials or Other Law Enforcement Agencies  
Public Property Crimes Reported by Claremont Police Department \***

Reported in accordance with Uniform Crime Reporting procedures and the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act

Total Crimes Reported For: Offense Type(Includes attempts)	POMONA COLLEGE						All Claremont College Campuses			Public Property *					
	2002		2003		2004		2002	2003	2004	2002	2003	2004			
	Res.	Other	Res.	Other	Res.	Other									
Murder	0	0	0	0	0	0	0	0	0	0	N/A	N/A			
Manslaughter	0	0	0	0	0	0	0	0	0	0	N/A	N/A			
Forcible Sex Offenses	0	1	1	0	3	1	0	8	6	0	N/A	N/A			
Non-Forcible Sex Offenses **	0	0	0	0	0	0	1	0	0	0	N/A	N/A			
Robbery	0	0	1	1	0	0	0	3	0	7	N/A	N/A			
Aggravated Assault	0	0	0	1	0	0	0	1	0	2	N/A	N/A			
Burglary	14	3	19	9	27	14	48	83	109	82	N/A	N/A			
Arson	0	0	0	0	0	0	0	0	0	0	N/A	N/A			
Motor Vehicle Theft	0	5	1	2	0	2	11	9	8	17	N/A	N/A			
Hate Crimes (By prejudices) ***															
Race	0	0	0	0	0	0	0	1	0	0	N/A	N/A			
Gender	0	0	0	0	0	0	0	0	0	0	N/A	N/A			
Religion	0	0	0	0	0	0	0	1	0	0	N/A	N/A			
Sex Orientation	0	0	0	0	0	0	0	0	0	0	N/A	N/A			
Ethnicity	0	0	0	0	0	0	1	0	0	0	N/A	N/A			
Disability	0	0	0	0	0	0	0	0	0	0	N/A	N/A			

**Number of Arrests/Referrals For Select Offenses (Not Reported by Claremont Police Department)**

Offense Type(Includes attempts)	2002		2003		2004		2002	2003	2004	2002	2003	2004			
	Res.	Other	Res.	Other	Res	Other									
Liquor Law Violations															
Arrest	0	0	0	0	0	0	0	0	1	0	N/A	N/A			
Referral	0	0	0	0	0	0	4	3	5	0	N/A	N/A			
Drug Law Violations															
Arrest	0	0	1	1	0	0	0	6	3	0	N/A	N/A			
Referral	0	1	0	0	0	0	1	3	5	0	N/A	N/A			
Weapons Law Violations															
Arrest	0	0	0	0	0	0	0	0	0	0	N/A	N/A			
Referral	0	0	0	0	0	0	0	0	0	0	N/A	N/A			

\*\* Includes sex offenses reported to campus officials.

\*\*\* No hate crimes reported during this reporting year. (Bias Related incidents are reported to Campus Officials)