

# **PITZER COLLEGE**

## **Annual Campus Safety Report 2000**

**Prepared by the  
Department of Campus Safety  
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## SUMMARY OF THE JEANNE CLERY DISCLOSURE OF CAMPUS SECURITY POLICY AND CAMPUS CRIME STATISTICS ACT

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act is a federal law that requires all public and private institutions of postsecondary education participating in federal student aid programs, to disclose certain timely and annual information about campus crime and security policies.

Schools have to publish an annual report every year by October 1<sup>st</sup> that contains 3 years worth of on/off campus crime statistics. These statistics must be gathered from campus police or security, local law enforcement, and other school officials who have significant responsibility for campus activities. Professional mental health and religious counselors are exempt from reporting requirements. The report must also contain certain policy statements, including Sexual Assault policies - which assure basic victims' rights and outline procedures to be followed in sex offenses; Weapon, Alcohol and Drug Policies.

Crimes are reported in the following 7 major categories:

1. Murder; Negligent and Non-negligent Manslaughter
2. Sex Offenses, including Rapes, Forcible and Non-forcible Sex Offenses
3. Robbery
4. Aggravated Assault
5. Burglary
6. Motor Vehicle Theft
7. Arson

Schools are also required to report the following three types of incidents if they result in either an arrest or disciplinary referral:

1. Liquor Law Violations
2. Drug Law Violations
3. Illegal Weapons Possession

Campus crime statistics must be reported by location: **On campus** (owned, contiguous, educational or student-used); **In Dormitories or other student residences** (within the on-campus area); **Non-campus buildings or property** (frats, non-contiguous owned and student-used); and **Public Property** (streets, sidewalks, lots adjacent to campus).

Schools are also required to provide timely warnings/notices of crimes that pose an on-going threat to students and employees. In addition, a daily log, which records all crimes reported to the campus police or security department must be maintained and open to public inspection during normal business hours. Limited information maybe withheld to protect victim confidentiality.

The annual report is to be made available to all current students and employees while prospective students and employees are to be notified of its existence and afforded an opportunity to request a copy. Schools can comply using the Internet so long as the required recipients are notified and provided the exact Internet address where the report can be found and paper copies are available upon request.

The complete text of the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act is available at:  
<http://campussafety.org/publicpolicy/cleryact/text.html>

The Claremont Colleges are a unique consortium of seven independent institutions including: Pomona College, Claremont McKenna College, Pitzer College, Harvey Mudd College, Scripps College, Keck Graduate Institute and the Claremont Graduate University. Each has its own campus, administration, student body, faculty, trustees, curricular emphasis, and distinctive style and mission. They all, however, share the resources and services of a central coordinating body known as the Claremont University Consortium (CUC). Under the auspices of CUC, 18 organizations provide support and services to The Claremont Colleges.

## **THE DEPARTMENT OF CAMPUS SAFETY**

Campus Safety provides a full range of services to The Claremont Colleges community twenty-four hours a day, year-round. The department is located at 251 E. Eleventh and can be reached on campus by dialing extension 72000 from any campus phone, or by calling (909) 621-8170 from any phone not on the campus telephone system.

## **WHO WE ARE / WHAT WE DO**

- Campus Safety is the first responder to emergencies of any kind
- Protect the persons and property of students, faculty, staff and visitors to the Claremont Colleges consortium
- Patrol on bicycles, electric cart and on foot on all campus streets, byways and interior areas
- Apprehend criminals
- Provide first aid until the arrival of paramedics
- Provide security and traffic control at parties, special events and performances
- Monitor fire alarms, theft alarms and closed circuit TV surveillance systems
- Enforce traffic and parking regulations
- Take reports of crimes and incidents and forward them to the Claremont Police Dept. for investigation
- Provide incident reports to student deans and maintain records of crimes, incidents and reported activities for analysis purposes
- Assist law enforcement and other emergency service providers as needed
- Offer security survey/audit services to campus administrators
- Refer citizens to appropriate outside or on-campus sources for required services (Campus Safety is the after-hours referral source)
- Administer a "lost and found" property service
- Provide security/crime prevention seminars and presentations to groups of students, staff/faculty
- Work with student escort services and student security organizations regarding training and dispatch requirements
- Provide around-the-clock escort service on campus to anyone, as needed

The Campus Safety Department is staffed by 13 full-time uniformed Campus Safety officers, six dispatchers, one crime prevention officer, an administrative services coordinator, and a director. The regular staff is supplemented by twenty-five to forty reserve Campus Safety officers and part time employees who work special assignments, perform crime prevention duties, and carry out a host of support functions for the department.

Campus Safety officers are unarmed and have no special or police powers. Their arrest powers are identical to those of a private person, as provided in the California Penal Code section 837. All full-time officers undergo an intensive eight to twelve- week field training program and successfully complete and receive certification for the following: guard registration, PR-24 baton, chemical mace, bicycle patrol training, first aid and CPR. Employees undergo continuous education and training to upgrade their skills. Campus Safety is not a police department but is responsible for law enforcement, security, and emergency response at the Colleges. The department also provides support services tailored to meet the needs of the Colleges including, high visibility patrols to prevent and detect crime, investigation of suspicious activity and crime reports, as well as response to: medical emergencies, fire and intrusion alarms, traffic accidents, parking enforcement, and enforcement of college rules and regulations.

Campus Safety works closely and cooperatively with the City of Claremont Police Department. The police are notified immediately and respond to: crimes against persons, violent crimes, major felonies, crimes involving a known or identified suspect, all private persons arrests on campus, and are called when police presence and/or assistance is deemed appropriate. All crime reports initiated by Campus Safety are forwarded to the police for investigation and mandated reporting as required by Uniform Crime Reporting Standards.

## **CRIME PREVENTION AND SECURITY RECOMMENDATIONS**

In recognition of the need for strategies and programs to enhance the safety and security of persons and property campuswide, the department employs a professionally trained crime prevention officer whose main role is to educate members of the college community. The Colleges' crime prevention program is based upon the dual concepts of eliminating or minimizing criminal activities whenever possible, and encouraging students and employees to be responsible for their own security and the security of others. The following is a list of ongoing crime prevention programs and projects:

- Security Alerts: prepared and distributed either selectively or throughout the campuses if circumstances are warranted.
- Campus Watch: a community program designed to increase awareness and encourage immediate reporting of criminal and suspicious activity to Campus Safety.
- Operation Identification: the engraving of serial numbers on personal property and/or recording of items of value, is strongly promoted and available free of charge.
- Crime Prevention Presentations: crime specific workshops presented to students and employees throughout the year.
- Escort Services: available through student-run escort programs and Campus Safety.
- Exterior and Interior Emergency Telephones: linked directly to Campus Safety located throughout the campuses.
- Immediate Emergency Repairs: done on inoperative or malfunctioning exterior doors, as well as individual dorm doors, windows and locks.
- Electronic Alarm Systems: a computerized alarm monitoring system connected directly to Campus Safety monitors a comprehensive network of intrusion and fire alarms campuswide.
- Facility Surveys: checks of exterior lighting, doors, windows, hardware, and grounds are conducted by the crime prevention officer and campus maintenance and facilities staff.

No crime prevention program can be effective without the cooperation, involvement, and personal support of students and employees. Awareness of one's environment and implementation of strategies to reduce or eliminate the opportunity for crime to occur is the best place to start. Within this framework, please use the following suggestions to help safeguard yourself and others:

- Exterior doors should never be propped open. A propped door puts everyone at risk.
- Dorm doors should be locked at all times even when leaving for a short time.
- Keys should be carried at all times and never loaned to others.
- Exercise good judgment when walking, jogging, or engaged in solitary activity, especially at night.
- Request escort service anytime by calling Campus Safety at extension 72000 or 621-8170; or, at night, use the student escort service.
- Engrave, mark, and/or photograph your property and record serial numbers and property description.
- Consider not bringing expensive jewelry, valuable property, and important keepsakes to campus.
- Purses, backpacks, and other personal property should not be left unattended or unsecured in office buildings, libraries, and other common use areas.
- Parked cars should be locked at all times and valuables should be concealed.
- Become familiar with the location of emergency phones throughout the campuses and use them if you have an emergency or observe criminal or suspicious activity. Lifting the receiver connects you directly to Campus Safety for help/assistance.
- All crimes and suspicious persons should be reported to Campus Safety immediately. If you are a victim of - or a witness to - a crime, we urge you to call the Campus Safety dispatcher at once, DIAL EXTENSION 72000 OR 621-8170, OR ACTIVATE AN EMERGENCY PHONE.

It is most helpful to Campus Safety if you can provide your name, telephone number and location as well as the following information on any crime suspect: physical appearance, clothing, height, weight, coloring, approximate age, sex, scars, or other noticeable features (glasses, facial hair, etc.), and whether or not he or she displayed or threatened a weapon. If a vehicle is involved, please note: last direction of travel, license plate number and state, make and model of the vehicle, color and body type, and other identifying marks (rust, dents, etc.).

**PITZER COLLEGE** is very concerned about the safety and welfare of all students, employees, and visitors, and is committed to providing a safe and secure environment. In addition to services provided by Campus Safety, Pitzer has precautionary measures in place that are intended to enhance the quality of life and to assure the safety and security of the students, staff and faculty.

The Dean of Students is the college officer responsible for the residence halls. The Dean or a professional staff member is on-call at all times, twenty-four hours a day, seven days a week during the academic year. All residence halls are served by live-in hall directors and resident advisers (RAs) who are available and/or on-call at all times throughout the school year to supervise and help govern residential life.

The following are precautionary measures for the safety of Pitzer College students, staff and faculty:

- Residence halls are locked at 11:00 p.m. nightly and are unlocked at 7:00 a.m. automatically by the card reader access system. The residence halls stay locked on the weekends.
- Administrative and academic buildings are locked by night custodial staff.
- Each residence hall main entrance is staffed by service desk student workers from 5:00 p.m. to midnight, Monday -- Friday, and from 3:00 p.m. to midnight on Sunday. They provide information and materials to students and visitors.
- Residence hall roof doors are locked after 10:00 p.m. nightly.
- Resident advisers perform duty "rounds" to monitor behavior and facility safety.
- Access to residence hall basement storage/work areas from student room areas is restricted to authorized staff with keys.
- Master keys are restricted. The incidence of lost keys has been reduced by the installation of Knox Boxes which enable rapid building entry by Campus Safety and authorized staff.
- Security alerts are distributed campuswide in a timely manner to inform the campus community of crimes or suspected crimes that may threaten the safety of Pitzer students and employees.
- Escort services are available through a joint Pomona/Pitzer, student, radio dispatched, escort service during the academic year and from Campus Safety at any time.
- Whistles are issued to students who are encouraged to carry and use them if there is danger or an emergency.
- Self defense classes are offered to students.
- Campus Watch is promoted and Campus Watch signs are posted on the campus and on maintenance vehicles. Security Awareness Brochures are distributed to students. Theft awareness door hangers are used to encourage door locking in residence halls.
- Regular trimming of trees and shrubbery is done to minimize concealment, ensure lighting effectiveness and maintain good visibility near building entrances and exits. Exterior lighting has been increased throughout the campus.
- Building inspections for safety and security are performed continuously. Work orders are issued as needed.
- Additional Campus Safety officers are designated for residence hall security patrol during holiday breaks.
- Violence in the Workplace training seminars are provided to staff.

## **SECURITY CONSIDERATIONS USED IN MAINTENANCE OF CAMPUS FACILITIES**

- Fire emergency ladders are installed in dorm rooms on the second and third floor of Mead Hall.
- Student room doors are equipped with a high security key system. Residential doors and windows have additional pin locks installed. Students are issued keys to their own dorm only.
- If a residence hall key is lost, the room lock is re-cored and new keys are given to authorized users.
- Emergency telephones connected directly to Campus Safety are installed throughout the campus.
- A major parking lot is equipped with video surveillance cameras which is monitored by Campus Safety during specified hours.
- Facility contractors not identified by wearing apparel will wear an orange Pitzer numbered badge.
- Outdoor lighting added.
- Monthly security/personal safety training for staff.
- Dedicated patrol officer in parking lots.

## **PITZER POLICY REGARDING SEXUAL OFFENSES**

Every Pitzer Community member has the right to freedom from harassment and/or abuse, including sexual offenses. When this right is ignored, the offense degrades the victim, our community, and society at large. Pitzer College will not tolerate sexual offenses of any kind. Please refer to the Code of Student Conduct for more details on Pitzer's Sexual Offense policies.

It is the policy of Pitzer College to ensure, to the fullest extent possible, that any student, faculty or staff member who is the victim of sexual assault committed on the campus shall receive treatment, support, and information.

## **REPORTING PROCEDURES IF YOU ARE THE VICTIM OF A SEXUAL OFFENSE**

If alleged criminal conduct is involved, students are strongly encouraged to file charges with the local law enforcement officials. Students who wish to file a formal complaint may request assistance from the Dean of Students.

The victim of a sexual offense who wishes to file criminal charges should not shower, douche, change clothes or remove anything from the location of the crime. Call Campus Safety at extension 72000 and/or the Claremont Police Department at 9-9-1-1 (9-dialtone-9-1-1) immediately for a report and investigation. They will arrange for transportation to Pomona Valley Community Hospital Emergency Room (1798 N. Garey Avenue, Pomona, 909/865-9600), where the victim will receive medical treatment and physical evidence will be collected via a rape kit. While not required, physical evidence can strengthen a case in both criminal and campus disciplinary proceedings.

Hospitals have an obligation to inform the police of all rape and sex offense victims who respond for treatment. The police will interview the victim at the hospital. The victim has the choice as to whether or not to allow collection of evidence and whether to go forward with criminal prosecution if the assailant is identified.



- 3) Staff/Faculty/Resource Persons  
Jackie Levering-Sullivan ext. 73722  
Ann Stromberg ext. 72672
- 4) Faculty or staff, contact the Human Resources Director/College Representative. The victim or the campus individual first notified should contact the Dean of Faculty ext. 18217, or the Director of Human Resources, ext. 18254, who are the College Representatives. One of these individuals will provide ongoing case management, either directly or as a consultant, depending on the wishes of the survivor. In the event the College Representative cannot be contacted, call Campus Safety at extension 72000.

## **EDUCATIONAL PROGRAMS ARE AVAILABLE ABOUT SEXUAL ASSAULT**

- All new students receive mandatory training and information on sexual assault prevention and complaint procedures.
- RAs and Hall Directors are trained in the definition, prevention and campus judicial process for sex offenses.
- All students receive the College's sexual assault policy and related information in the Student Handbook, which is distributed to each student at the beginning of the fall semester.
- The Womens' Center offers rape and sexual assault programs and discussion groups throughout the academic year.

## **ALCOHOLIC BEVERAGE POLICY**

The illegal consumption of alcohol and drugs is not permitted at Pitzer College, or at college-sponsored off-campus activities, and is subject to administrative or judicial response. Furthermore, the College strongly discourages the irresponsible consumption of alcohol at the College and at college-sponsored off-campus activities. **The consumption of alcohol by students over 21 years of age is allowed at approved registered events and in the privacy of their own room, provided that their behavior does not disturb others. The following are prohibited:**

1. The use of alcoholic beverages by individuals under the age of 21.
2. The sale or furnishing of an alcoholic beverage to anyone under the age of 21.
3. The sale of alcoholic beverages without a valid license. The exchange of funds at an event where alcohol is served (e.g., donations at the door, admission charges, the purchase of cups, etc. is interpreted as sale.)
4. Large quantities of alcohol at unregistered events and in private rooms (e.g., kegs, pony kegs, beer balls, etc.) Such quantities of alcohol may be confiscated.
5. The consumption of alcohol in public areas, with the exception of special events registered with the Dean of Students or his/her designee. Public areas include administrative and academic buildings, residence hall common areas including lobbies, living rooms, special purpose rooms, corridors, basements, stairwells, laundry and vending machine areas; and outdoor areas including sun-decks, courtyards, parking lots, etc. (See guidelines for special events registration.)
6. The use of student activity funds to purchase alcoholic beverages.

7. Tampering or altering students IDs or using false ID.
8. Any advertising for events which indicates or implies that alcohol is to be served. The College requires the prior approval of all advertising for events by the Dean of Students or his/her designee.
9. Disorderly behavior related to alcohol use. Hosts, sponsoring individuals and/or organizations, are responsible and accountable for such behavior.

## **EXPLOSIVES, FIREARMS, and OTHER WEAPONS POLICY**

Firearms are prohibited at the Claremont Colleges, except where authorized by law. Firearms may be stored at the Campus Safety Office. The use of firearms in Claremont, Los Angeles County, or in the western portion of San Bernardino County is prohibited by law.

The State law, as well as Pitzer College policy, prohibits bringing firecrackers or explosive materials of any kind onto any part of the campus or into the buildings. This includes combustibles in containers such as gasoline cans. Furthermore, gasoline-powered scooters and motorcycles cannot be stored in individual rooms or elsewhere in residence halls at any time. Vehicles found to be stored in unauthorized areas will be towed and stored at the owner's expense.

Illegal knives, switchblades, and other blades which violate California State Law are prohibited.

BB guns, pellet rifles, and other weapons which propel projectiles are also prohibited and are not allowed on campus. These items must be stored at Campus Safety. Contact Campus Safety at Ext. 72000 for information regarding storage and safekeeping of legally owned weapons used for practice, competition, etc.

## Crimes Reported By The Claremont Colleges Department of Campus Safety

Reported in accordance with Uniform Crime Reporting procedures and the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act

| Total Crimes Reported For:<br>Offense Type(Includes attempts) | Pitzer College |       |      |       |      |       | All Claremont College<br>Campuses |      |      | Public Property |      |      |  |  |  |
|---|----------------|-------|------|-------|------|-------|-----------------------------------|------|------|-----------------|------|------|--|--|--|
|   | 1998           |       | 1999 |       | 2000 |       | 1998                              | 1999 | 2000 | 1998            | 1999 | 2000 |  |  |  |
|   | Res.           | Other | Res. | Other | Res. | Other |                                   |      |      |                 |      |      |  |  |  |
| Murder  | 0              | 0     | 0    | 0     | 0    | 0     | 0                                 | 0    | 0    | 0               | 0    | 0    |  |  |  |
| Manslaughter  | 0              | 0     | 0    | 0     | 0    | 0     | 0                                 | 0    | 0    | 0               | 0    | 0    |  |  |  |
| Forcible Sex Offenses   | 0              | 0     | 3    | 0     | 0    | 0     | 1                                 | 7    | 1    | 0               | 0    | 0    |  |  |  |
| Non-Forcible Sex Offenses                                     | 0              | 0     | 0    | 0     | 0    | 0     | 3                                 | 2    | 0    | 0               | 0    | 0    |  |  |  |
| Robbery   | 0              | 0     | 0    | 0     | 0    | 0     | 0                                 | 2    | 1    | 0               | 0    | 0    |  |  |  |
| Aggravated Assault  | 0              | 0     | 0    | 1     | 0    | 0     | 2                                 | 2    | 2    | 0               | 0    | 0    |  |  |  |
| Burglary  | 2              | 0     | 0    | 0     | 4    | 0     | 10                                | 13   | 27   | 0               | 0    | 0    |  |  |  |
| Arson   | 0              | 0     | 0    | 0     | 0    | 0     | 0                                 | 0    | 0    | 0               | 0    | 0    |  |  |  |
| Motor Vehicle Theft   | 0              | 2     | 0    | 1     | 0    | 0     | 7                                 | 3    | 4    | 0               | 0    | 0    |  |  |  |
| Hate Crimes (By prejudices)                                   |                |       |      |       |      |       |                                   |      |      |                 |      |      |  |  |  |
| Race  | 0              | 0     | 0    | 0     | 0    | 0     | 1                                 | 0    | 0    | 0               | 0    | 0    |  |  |  |
| Gender  | 0              | 0     | 0    | 0     | 0    | 0     | 0                                 | 0    | 0    | 0               | 0    | 0    |  |  |  |
| Religion  | 0              | 0     | 0    | 0     | 0    | 0     | 0                                 | 0    | 0    | 0               | 0    | 0    |  |  |  |
| Sex Orientation   | 0              | 0     | 0    | 0     | 0    | 0     | 2                                 | 0    | 0    | 0               | 0    | 0    |  |  |  |
| Ethnicity   | 0              | 0     | 0    | 0     | 0    | 0     | 0                                 | 0    | 0    | 0               | 0    | 0    |  |  |  |
| Disability  | 0              | 0     | 0    | 0     | 0    | 0     | 0                                 | 0    | 0    | 0               | 0    | 0    |  |  |  |

### Number of Arrests/Referrals For Select Offenses

| Offense Type(Includes attempts) | 1998 |       | 1999 |       | 2000 |       | 1998 | 1999 | 2000 | 1998 | 1999 | 2000 |  |  |  |
|---------------------------------|------|-------|------|-------|------|-------|------|------|------|------|------|------|--|--|--|
|                                 | Res. | Other | Res. | Other | Res  | Other |      |      |      |      |      |      |  |  |  |
| Liquor Law Violations           |      |       |      |       |      |       |      |      |      |      |      |      |  |  |  |
| Arrest                          | 0    | 2     | 0    | 0     | 0    | 0     | 2    | 0    | 0    | 0    | 0    | 0    |  |  |  |
| Referral                        | 0    | 0     | 0    | 0     | 0    | 0     | 0    | 0    | 0    | 0    | 0    | 0    |  |  |  |
| Drug Law Violations             |      |       |      |       |      |       |      |      |      |      |      |      |  |  |  |
| Arrest                          | 0    | 0     | 0    | 0     | 0    | 0     | 3    | 0    | 1    | 0    | 0    | 0    |  |  |  |
| Referral                        | 0    | 0     | 0    | 0     | 0    | 0     | 0    | 0    | 0    | 0    | 0    | 0    |  |  |  |
| Weapons Law Violations          |      |       |      |       |      |       |      |      |      |      |      |      |  |  |  |
| Arrest                          | 0    | 0     | 0    | 0     | 0    | 0     | 2    | 0    | 0    | 0    | 0    | 0    |  |  |  |
| Referral                        | 0    | 0     | 0    | 0     | 0    | 0     | 0    | 0    | 0    | 0    | 0    | 0    |  |  |  |

## Crimes Reported By Claremont Colleges Officials or Other Law Enforcement Agencies

Reported in accordance with Uniform Crime Reporting procedures and the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act

| Total Crimes Reported For:<br>Offense Type(Includes attempts) | PITZER |       |      |       |      |       | All Claremont College<br>Campuses |      |      | Public Property |      |      |  |  |  |
|---|--------|-------|------|-------|------|-------|-----------------------------------|------|------|-----------------|------|------|--|--|--|
|   | 1998   |       | 1999 |       | 2000 |       | 1998                              | 1999 | 2000 | 1998            | 1999 | 2000 |  |  |  |
|   | Res.   | Other | Res. | Other | Res. | Other |                                   |      |      |                 |      |      |  |  |  |
| Murder  | 0      | 0     | 0    | 0     | 0    | 0     | 0                                 | 0    | 0    | 0               | 0    | 0    |  |  |  |
| Manslaughter  | 0      | 0     | 0    | 0     | 0    | 0     | 0                                 | 0    | 0    | 0               | 0    | 0    |  |  |  |
| Forcible Sex Offenses   | 0      | 0     | 0    | 0     | 1    | 0     | 0                                 | 1    | 5    | 0               | 0    | 2    |  |  |  |
| Non-Forcible Sex Offenses                                     | 0      | 0     | 0    | 0     | 0    | 0     | 0                                 | 0    | 0    | 0               | 0    | 0    |  |  |  |
| Robbery   | 0      | 0     | 0    | 0     | 0    | 0     | 0                                 | 0    | 0    | 0               | 0    | 7    |  |  |  |
| Aggravated Assault  | 0      | 0     | 0    | 0     | 0    | 0     | 0                                 | 0    | 0    | 0               | 0    | 6    |  |  |  |
| Burglary  | 0      | 0     | 0    | 0     | 0    | 0     | 0                                 | 0    | 0    | 0               | 9    | 59   |  |  |  |
| Arson   | 0      | 0     | 0    | 0     | 0    | 0     | 0                                 | 0    | 0    | 0               | 0    | 0    |  |  |  |
| Motor Vehicle Theft   | 0      | 0     | 0    | 0     | 0    | 0     | 0                                 | 0    | 0    | 0               | 0    | 11   |  |  |  |
| Hate Crimes (By prejudices)                                   |        |       |      |       |      |       |                                   |      |      |                 |      |      |  |  |  |
| Race  | 0      | 0     | 0    | 0     | 0    | 0     | 0                                 | 0    | 0    | 0               | 0    | 0    |  |  |  |
| Gender  | 0      | 0     | 0    | 0     | 0    | 0     | 0                                 | 0    | 0    | 0               | 0    | 0    |  |  |  |
| Religion  | 0      | 0     | 0    | 0     | 0    | 0     | 0                                 | 0    | 0    | 0               | 0    | 0    |  |  |  |
| Sex Orientation   | 0      | 0     | 0    | 0     | 0    | 0     | 0                                 | 0    | 0    | 0               | 0    | 0    |  |  |  |
| Ethnicity   | 0      | 0     | 0    | 0     | 0    | 0     | 0                                 | 0    | 0    | 0               | 0    | 0    |  |  |  |
| Disability  | 0      | 0     | 0    | 0     | 0    | 0     | 0                                 | 0    | 0    | 0               | 0    | 0    |  |  |  |

### Number of Arrests/Referrals For Select Offenses

| Offense Type(Includes attempts) | 1998* |       | 1999 |       | 2000 |       | 1998 | 1999 | 2000 | 1998 | 1999 | 2000 |  |  |  |
|---------------------------------|-------|-------|------|-------|------|-------|------|------|------|------|------|------|--|--|--|
|                                 | Res.  | Other | Res. | Other | Res  | Other |      |      |      |      |      |      |  |  |  |
| Liquor Law Violations           |       |       |      |       |      |       |      |      |      |      |      |      |  |  |  |
| Arrest                          |       |       | 0    | 0     | 0    | 0     | 0    | 0    | 0    | 0    | 0    | 0    |  |  |  |
| Referral                        |       |       | 0    | 0     | 0    | 0     | 7    | 18   | 3    | 0    | 0    | 0    |  |  |  |
| Drug Law Violations             |       |       |      |       |      |       |      |      |      |      |      |      |  |  |  |
| Arrest                          |       |       | 0    | 0     | 0    | 0     | 0    | 0    | 0    | 0    | 0    | 0    |  |  |  |
| Referral                        |       |       | 0    | 0     | 0    | 0     | 0    | 2    | 0    | 0    | 0    | 0    |  |  |  |
| Weapons Law Violations          |       |       |      |       |      |       |      |      |      |      |      |      |  |  |  |
| Arrest                          |       |       | 0    | 0     | 0    | 0     | 0    | 0    | 0    | 0    | 0    | 0    |  |  |  |
| Referral                        |       |       | 0    | 0     | 0    | 0     | 0    | 0    | 1    | 0    | 0    | 0    |  |  |  |

\* 1998 - A total of 9 incidents were reported. No breakdown is available. Prior to 1999, breakdown was not necessary.

# SAFETY TIPS

## GENERAL SAFETY

- Be aware of your surroundings and any signs that something appears to be wrong or out of place.
- Stay in well lighted areas and walk mid-point between curbs and buildings and away from alleys and bushes when possible.
- At night, work or study only in occupied buildings. Call Campus Safety at Extension 7-2000 for an escort if you are alone.
- Don't carry extra credit cards or large sums of money.
- Lock your valuables securely, even in your room.
- Walk with someone whenever possible. Request an escort when traveling alone at night.
- Do not risk personal injury if someone forcibly attempts to take your wallet, purse or property.
- Do carry a whistle or personal alarm and use it when you feel threatened. The sound won't hurt anybody.
- Keep an inventory of personal property and mark items with your driver's license number and the state. (Borrow an engraver from Campus Safety or through your R.A.)
- Acquaintance Rape happens here. Learn the danger signs. Victims suffer significant life disruption.
- Distance yourself from the misuse of alcohol / drugs, it can be far worse than a bad headache the next morning.
- Do not attach your ID to your key chain or mark your keys with your name and address.
- Get to know your neighbors and share information about suspicious activities.
- Call Campus Safety at extension 72000 in an emergency or to report any crime or suspicious activity.

## OFFICE SAFETY

- When working late, make sure doors are locked. Let someone know of your location and expected departure time.
- NEVER prop doors open, even for a short time. Your action could contribute to incredible harm to yourself or someone else.
- Do not loan your office keys or allow them to be copied.
- Do not hold a door open for a stranger.
- Keep your purse, wallet, or other valuables in a locked cabinet or drawer. Office thieves know where to look.

## CAR SAFETY

- Auto theft is a problem nationally as well as on these campuses. Take action to safeguard your vehicle.
- Lock all doors after parking.
- Help secure your car against grand theft / burglary - with an electronic alarm and/or kill switch.
- Keep a copy of your registration, title, and vehicle I.D. number in a safe place separate from your vehicle.
- Store your valuables out of sight.
- If you park your car but don't use it regularly, check on it daily.
- Immediately report thefts, as well as suspicious activity in parking lots or near parked cars, to Campus Safety.

## BIKE SAFETY

- State law, as well as county and city ordinances and codes mandate adherence to bicycle "Rules of the road" as well as specific equipment guidelines. Learn the laws for your own safety.
- Ride defensively, with the traffic, and use hand signals.
- Please be considerate of pedestrians and drivers in vehicles.
- You can be given a "ticket" for sidewalk driving, speeding, etc. in Claremont.
- Keep your bike maintained - especially the brakes.
- Register your bike and get a California license at Campus Safety. (City Code requirement)
- Use a U-LOCK to secure your bicycle frame and wheels to a rack. Bikes locked with cables and small chains are frequently stolen.
- Report suspicious activity or loitering around bike racks. Thieves usually carry a hidden bolt cutter or other cutting tool.
- Do not impede free use of the handicapped ramps or other access points with bikes locked to handrails, etc.
- NEVER leave your bike unsecured – even for a "moment."